



KEEVIL PARISH COUNCIL

MINUTES OF THE PLANNING MEETING OF THE PARISH COUNCIL of Monday 01 June 2026 in the village hall

Present: Cllrs Graham Miller (chair), Rob Banfield, Simon Gough, Rodney Meatyard, Caroline Munday, and Pat Tucker.

In Attendance: Sarah Dow (Parish Clerk), and five members of public.

MINUTE ITEMS

26/27-27 Apologies for absence: there were none.

26/27-28 Declaration of Interest: Cllr Munday declared a non-disclosable interest as a neighbour of 6 Martins Lane and stated she would participate in debate but not vote on any motion.

26/27-29 Planning Matters

Applications:

[PL/2026/02879](#) The Firs, 70 Martins Road – proposed rear single storey extension.

Public comment: the applicants were present and briefly outlined plans to replace a conservatory with a more permanent structure that would improve living space, extending the current footprint by 1m.

Council discussion: noting the property sat outside the Conservation area, it was considered the low impact nature of the plans met with Village Policy as well as local and national planning frameworks.

Proposed and seconded by Cllrs Tucker and Banfield it was duly **resolved to respond to the application with NO OBJECTION.**

[PL/2025/03142](#) The Roscote, 6 Martins Lane - proposed internal and external alterations including timber cladding and replacing flat roof with pitched roof.

Public comment: the applicants gave a broad outline of their plans and responded to questions, explaining the external changes were designed to give the property a more modern and consistent look.

Council discussion: members noted that, in a Conservation Area and immediately adjacent to a Grade II Listed building, a Heritage Statement is routinely required setting out the detail of proposals and assessment of their impact upon the special character of the location. CP57 and 58 are applicable in almost all situations involving the Conservation Area in Keevil, and stricter planning controls apply.

In this case, no Heritage Statement or impact assessment has been provided, and there were insufficient details overall to fully understand the nature and extent of external changes being proposed. It was commented that the intended wooden cladding deviated considerably from the surrounding built environment. The applicants were advised to consult with their Case Officer and Conservation Officers.

Proposed and seconded by Cllrs Tucker and Gough it was duly **resolved to respond to the application with COMMENT summarising these points, and requesting the Conservation Officer be formally consulted.**
[appended overleaf]

Cllr Munday did not vote on this motion.

There being no further business to be discussed **the meeting closed at 20:46**

The next Ordinary Meeting of the Parish Council is **Monday 6th July 2026**, at 7:30pm in the village hall.

Signed..... .Dated.....

APPENDIX: PL/2025/03142 Consultee Response

1. The property is within the Keevil Conservation Area and immediately adjacent to a Grade II Listed building, CP57 and 58 are applicable in almost all full planning applications involving the Conservation Area, and stricter planning controls apply.
2. A Heritage Statement is therefore routinely required setting out the detail of proposals and assessment of their impact upon the special character of the location. In this case, no Heritage Statement or impact assessment has been provided.
3. It was noted the intended wooden cladding deviates considerably from the surrounding built environment, however, there are insufficient details overall for the Council to fully understand or comment upon the nature and extent of external changes being proposed.
4. The Council formally requests the Planning Authority seeks further information from the applicants as stated above, following which the Conservation Officer is consulted, and the Parish Council re-consulted, based on the new information so provided.